



RAYDON

PARISH COUNCIL

Parish Clerk: Stacey Lowe
E: clerk@raydonparishcouncil.gov.uk
P: 07944 968011

Dear Councillors,

You are duly summoned to the forthcoming meeting of the Parish Council at 7.30pm on **Tuesday 3rd September** in the KGF Pavilion where the undermentioned business will be conducted.

Yours sincerely,

Stacey Lowe – Parish Clerk and RFO

28th August 2024

AGENDA

1. Welcome from the Chair and formal notice about recording of the meeting (if applicable).

2. To RECEIVE apologies for absence and declarations of interest, and

To RECEIVE delegated Declarations of Interest Dispensation decisions or APPROVE such dispensation requests where required.

Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.

3. Public Forum

The Chair to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the Agenda or on a general matter. Public questions are permitted for a maximum of ten minutes and are generally limited to around three minutes per person, at the discretion of the Chairman.

The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.

4. Minutes of the last meeting

To APPROVE the Minutes of the EGM held on **6th August 2024** (previously circulated) as a true and accurate record. (Matters outstanding to be raised in the Clerk's Report)

5. County, District and Parish Councillors' Reports

To RECEIVE an oral or written report from Cllr. Georgia Hall (Suffolk County Council) and to give her the opportunity to respond to any matters raised by the public.

To RECEIVE an oral or written report from Cllr. John Ward (Babergh District Council) and to give him the opportunity to respond to any matters raised by the public.

To RECEIVE reports from Parish Councillors.

6. Planning and Development

To CONSIDER any planning applications received by the Council for comment, including those received after the publication of this agenda.

To NOTE any planning decisions or other correspondence received – *see separate list*.

DC/24/02962 - Discharge of Conditions Application for DC/22/05775 - Condition 6 (SUDS Strategy), 13 (Screen Walls and Fences), 18 (Landscape/Hedgerow Enhancement), 19 (Landscape Management Plan) and 24 (Access Surface Treatment), Oak Lodge, The Street, Raydon, IP7 5LT - **APPROVED**

7. Village Environment

To DISCUSS environmental and other issues within the Parish, along with any Footpath and Highways matters

- a. To DISCUSS a new village Questionnaire
- b. To CONSIDER an action plan for the play equipment

8. Clerks Report

- a. To REVIEW and RESOLVE on action points from previous meetings – *report to follow*
- b. To NOTE any urgent decisions made since the previous meeting.



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AGENDA – 3rd September 2024 (continued)

9. RFO Report

- a. To **RECEIVE** and **APPROVE** a list of payments, the Bank Reconciliation and a Statement of Accounts (documents to follow).
- b. To **APPROVE** any virements across Cost Codes and from Reserves to regularise the budget.
- c. To **RECEIVE** the 2024 Internal Audit Report and **CONSIDER** any recommendations therein.
- d. To **COMPLETE** the process of opening a savings account with Unity Trust Bank, obtaining specimen signatures.
- e. To **CONSIDER** KGFs request for funding of vegetation maintenance
- d. To **CONSIDER** the renewal of the Council's insurance policy, due on October 1st, at a cost of £300.00

10. Correspondence received

To **NOTE** any other correspondence received since the last meeting

11. Agenda Items for the next meeting of the Parish Council

- 12. To **CONFIRM** the date of the next meeting as **1st October 2024** at 7.30 pm in the KGF Pavilion